



## **Rules for the Community Association Manager of the Year Award**

1. The Nominee must be a CAI Member.
2. Self-nominations are not allowed. The Nominee must be nominated by a member of CAI.
3. The application must be complete and a photo presented to be considered.
4. Nominees may be contacted by judges for a brief 5-minute phone interview
5. The award will be presented at the gala. All nominees will receive recognition from the CAI-MICHIGAN chapter.
6. Submitter must use original application form.

**In your nomination, please address the criteria as listed on the attached form. Please attach your nominating submission document to this form and return it to:**

**CAI-MICHIGAN  
2080 US 12  
CLINTON, MI 49236**



**MISSION STATEMENT:** Dedicated to helping Michigan’s Community Associations build safer, more prosperous communities through education, legislation, resources and networking.

## The Community Association Manager of the Year Award

*Community managers are the professional backbone of the communities they serve. Providing the knowledge and expertise that is crucial to the success of management and operations of Community Associations, the winner of this award will receive the Community Association Manager of the Year Award at the Annual Awards Gala.*

### THE NOMINEE:

**Name:** \_\_\_\_\_ **Email:** \_\_\_\_\_

**Day Phone:** ( ) - \_\_\_\_\_

**Title:** \_\_\_\_\_ **Management Company:** \_\_\_\_\_

### GENERAL INFORMATION:

We want to know as much about the Nominee’s work in Community Association Management as possible. You must complete the questions and respond to all statements on this application.

- The Nominee must be a current member of CAI.
- How long has the Nominee been a member of CAI? \_\_\_years
- The Nominee holds the following CAMIBC or CAI designations:
  - \* Certified Manager of Community Associations (CMCA) \_\_\_years
  - \* Association Management Specialist (AMS) \_\_\_years
  - \* Professional Community Association Manager (PCAM) \_\_\_years

### SUBMITTER:

**Name:** \_\_\_\_\_ **Email:** \_\_\_\_\_

**Day Phone:** ( ) - \_\_\_\_\_

By submitting this application, I certify that all responses are true and that the Nominee has knowledge that this application has been completed and submitted for consideration.

Email the Nominee’s completed application and photo to [ced@cai-michigan.org](mailto:ced@cai-michigan.org) by September 1, 2020. You may mail the Nominee’s application and photos to the following address:

CAI Michigan  
2080 US 12  
Clinton, MI 49236

*If mailing, ensure that the Nominee’s application and photos are received by September 1, 2020.*

### Chapter Staff Use

Date Received: \_\_\_\_\_ Application Complete: Yes\_\_\_ No\_\_\_ Attachments: Yes\_\_\_No\_\_\_

Date of Judges Review: \_\_\_\_\_

Judges Decision: Winner A\_\_\_ Winner B \_\_\_ Winner C\_\_\_ Award of Distinction \_\_\_\_\_



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## **Community Association Manager of Year Nomination Criteria**

### **REQUIRED INFORMATION:**

- 1. Accomplishment - specific measurable results which addressed a key mission of the community association(s) managed during the current year.**
- 2. How accomplishments demonstrated leadership and cooperation with other stakeholders.**
- 3. Record of participation in chapter events and educational opportunities during the current year.**

### **Chapter Staff Use**

Date Received: \_\_\_\_\_ Application Complete: Yes\_\_\_ No\_\_\_ Attachments: Yes\_\_\_No\_\_\_

Date of Judges Review:\_\_\_\_\_

Judges Decision: Winner A\_\_\_ Winner B \_\_\_ Winner C\_\_\_ Award of Distinction \_\_\_\_\_