



Board Leadership Development Workshop



Monday, October 18, 2021 - 6:00 p.m. to 8:00 p.m.
Wednesday, October 20, 2021 - 6:00 p.m. to 8:00 p.m.
Held Virtually Via Zoom, Both Evenings

An effective board is the association’s greatest asset. The new CAI Board Leader Certificate Course teaches you how to communicate with association residents, hire qualified managers and business partners, develop enforceable rules, interpret governing documents, and more. It provides a comprehensive look at the roles and responsibilities of community association leaders and conveys information to help create and maintain the kind of community people want to call home.

Community association board members and volunteer leaders step up to take on positions of service and responsibility. They’re expected to anticipate issues, solve problems, meet the expectations of their residents, and protect property values.

The course will teach you how to become a more successful board member and how you can recruit and support new volunteers. You’ll learn the role of the board, the president and other leadership positions, and you’ll identify effective ways to work with professional managers and business partners.

The course consists of five modules:

- ◆ Module 1: Governing Documents and Roles & Responsibilities
- ◆ Module 2: Communications, Meetings, and Volunteerism
- ◆ Module 3: Fundamentals of Financial Management
- ◆ Module 4: Professional Advisors and Service Providers
- ◆ Module 5: Association Rules and Conflict Resolution

Attendee Registration Form

Complete information

Name: _____

Association: _____

Street Address: _____

City/State/Zip: _____

Phone: _____ Fax: _____

Email: _____

1st Attendee’s Name: _____

2nd Attendee’s Name: _____

3rd Attendee’s Name: _____

4th Attendee’s Name: _____

Or register and pay online [here](#). You will receive a link to the virtual Zoom mini expo once we receive your registration.

Pricing: __ Member Attendee(s) @ \$25.00 each __ Non-Member Attendee(s) @ \$55.00

Total cost: _____

Sponsor:

CIT- Community Association Banking
313-209-2623

Send application and payment to: Michigan Chapter of CAI - 2080 US 12 - Clinton, MI 49236 - Fax: 800-207-4293

Tom Engblom, CMCA, AMS, PCAM, ARM, CPM, Ph.D began in Real Estate in 1984 as a licensed real estate broker/instructor in Illinois for (20) twenty years and university professor at numerous colleges/universities during the same period. Since 2004 Tom has taught as a National Instructor for Community Associations Institute including assisting in rewriting several of the PDMP course materials. Furthermore, Tom served on the National Business Council for Community Associations Institute.

Tom began a second career in 2004 as an Association Banker for Mutual of Omaha Bank. Mutual of Omaha awarded Tom Engblom with the company's prestigious Pillar Award – an honor given annually to the bank's top 10 performers nationwide. Tom is a regional account executive for CIT.

Terms:

The chapter cannot guarantee the amount of attendees. Estimate based on previous events.

First come- first serve basis is assumed on payment received in a timely manner, dictated by chapter.

Chapter reserves the right to “close” the doors at a predetermined time, to ensure sponsors have adequate time to “promote” their services at events.

In cases of possible weather issues that may result in delay or cancellation, refer to the chapter website at www.cai-michigan.org. The day of the event, contact the event location. In case of full cancellation due to weather, (this does not include partial cancellation) you will be provided with the option of an refund, or credit towards a rescheduled date. No refunds or discounts provided once the event has started even if the event cannot continue.

- Chapter reserves the right to limit quantity, type and size of sponsor items if required.
- No other refunds or discounts will be provided for any other reason.
- Only sponsor companies will be allowed to solicit and promote services.